Appendix II: AFFIDAVIT OF PRO BONO REPRESENTATION

MINNESOTA STATE BOARD OF CONTINUING LEGAL EDUCATION
25 Rev. Dr. Martin Luther King Jr. Blvd., Suite 110 St. Paul, Minnesota 55155
651-297-7100 www.cle.mn.gov
clestaff@mbcle.state.mn.us

An Affidavit of Pro Bono Representation must be submitted for each legal services provider for whom you provided pro bono service.

License Number:			Name:	Name:		
CLE Category:1			Firm N	Firm Name:		
	□ 1		Street	Street Address:2		
	□ 2		Street	Street Address:		
	3			City State, and Zip:		
	Other		Email: ³	Email: ³		
				Telephone:		
Name and address of referring legal services provider:						
Name and phone number of contact person at legal services provider:						
Type(s) of Representation Provided:						
□ Consumer		□ Economic A	ssistance	□ Education	□ Employment	
□ F	amily Law	□ Health	□ Housing	□ Immigration/Ref	fugee □ Individual Rights	
□ Juvenile □		□ Seniors	□ Wills or Prob	ate 🗆 Other: _		
Date range of representation: ⁴						
# of hours of pro bono legal representation: # of CLE credit hours claimed:5						
By submitting this form (please check box to confirm):						
	I give permission to the Minnesota Board of Continuing Legal Education to contact the referring legal services provider to verify that the information I have provided is true and accurate; and					
	I understand that the Board may use this information that I have provided six (6) hours of pro bono legal representation for each one (1) hour of CLE credit claimed and that the pro bono legal representation provided qualifies in all respects under Rules 2B, 2T, 2U, and 6C.					
Signature:	Date:					

Last Revised: 7/19/2023

¹ Your CLE reporting category is found on your lawyer license card issued by the Lawyer Registration Office and online at http://mars.courts.state.mn.us/.

² Address changes must be made either through the OASIS portal (https://oasis.cle.mn.gov) or by sending a written notice to the Lawyer Registration Office, 25 Rev. Dr. Martin Luther King Jr. Blvd., Suite 110, St. Paul, Minnesota 55155.

³ An email confirmation will be sent after credits are approved or denied.

⁴ If representation covers more than one reporting period, submit a separate Affidavit of Pro Bono Representation for each reporting period. If representation is ongoing, write "ongoing" as the date representation ended.

⁵ You may claim 1 hour of CLE credit for every 6 hours of pro bono legal representation up to a maximum of 6 hours. Record credits in increments no smaller than .25 hours.