

Appendix II: AFFIDAVIT OF PRO BONO REPRESENTATION

MINNESOTA STATE BOARD OF CONTINUING LEGAL EDUCATION
180 E. 5th Street, Suite 950, St. Paul, Minnesota 55101
651-297-7100 www.cle.mn.gov
clestaff@mbcle.state.mn.us

An Affidavit of Pro Bono Representation must be submitted for each legal services provider for whom you provided pro bono service.

License Number: _____ Name: _____
CLE Category:¹ Firm Name: _____
 1 Street Address:² _____
 2 Street Address: _____
 3 City State, and Zip: _____
 Other _____ Email:³ _____
Telephone: _____

Name and address of referring legal services provider: _____

Name and phone number of contact person at legal services provider: _____

Type(s) of Representation Provided:

- Consumer Economic Assistance Education Employment
 Family Law Health Housing Immigration/Refugee Individual Rights
 Juvenile Seniors Wills or Probate Other: _____

Date range of representation:⁴ _____

of hours of pro bono legal representation: _____ # of CLE credit hours claimed:⁵ _____

By submitting this form (please check box to confirm):

- I give permission to the Minnesota Board of Continuing Legal Education to contact the referring legal services provider to verify that the information I have provided is true and accurate; and
- I understand that the Board may use this information that I have provided six (6) hours of pro bono legal representation for each one (1) hour of CLE credit claimed and that the pro bono legal representation provided qualifies in all respects under Rules 2B, 2T, 2U, and 6C.

Date: _____

¹ Your CLE reporting category is found on your lawyer license card issued by the Lawyer Registration Office and online at <http://mars.courts.state.mn.us/>.

² Address changes must be made by sending a written notice to the Lawyer Registration Office, 180 E 5th Street, Suite 950, St. Paul, Minnesota 55101.

³ An email confirmation will be sent after credits are approved or denied.

⁴ If representation covers more than one reporting period, submit a separate Affidavit of Pro Bono Representation for each reporting period. If representation is ongoing, write "ongoing" as the date representation ended.

⁵ You may claim 1 hour of CLE credit for every 6 hours of pro bono legal representation up to a maximum of 6 hours. Record credits in increments no smaller than .25 hours.